

Process Guide for New Admission

DEEP Bihar




DEEP

Digital
Employability
Enhancement
Program

Search URL
"solarex.mkcl.org"

Enter ID &
Password

Click on
"Login"

 Sign in to continue

Username

Password

[Forgot your password?](#)



Network Admission Finance Exam Material Settings Download Report

LEARNER ANALYTICAL REPORTS

- Learner Management
- Learner Reports
- Convert to Admission
- Learner Allotment
- Name Correction Request

→ Analytical Reports

→ Analytical Reports Dashboard

Click on "Admission" Tab

Then Click on "Learner Management"



Fresh Admission

Add New

List

Edit

Delete

Upload photo/
sign/form

Drop-Out Marking

Data change
request by learner
(ERA)

SHA Learner
Confirmation

Uploading new
admissions using
Excel

Name Change
Request

One time validity
extension

Click on
"Add New"

Edit Section II and
Activation Code



Add Learner

Course :

Batch :

Select Course and Batch



Add Learner

Course :

Select Course *

- Select Course
- DEEP Data Mastery Basics (60 hours)
- DEEP Google Skills 101 (60 hours)
- DEEP Data Entry Pro (60 hours)
- DEEP AutoCAD Basics (60 hours)
- DEEP Excel Essentials (60 hours)
- DEEP Basics of Data Analytics and Data

Batch :



Add Learner

Course :

DEEP Data Mastery Basics (60 hours)

Batch :

April 2025

Submit

Click on "Submit" Button

Section-I

Section-II

Photo/Sign Upload

Title ▾ * Name * Middle Name Last Name *

Name of the applicant as it should appear on the Fee Receipt, Hall Ticket and Final Certificate

Proof of Identity --Select-- ▾ *

Mother Tongue --Select-- ▾ *

Date of birth (yyyy-mm-dd) *Age (in years) *

Gender *

 Male Female Transgender

Marital Status *

 Single Married

Course & Learning Modes *

Course Mode --Select-- ▾

Mode of Payment & Duration *

Mode --Select-- ▾

Learning Mode --Select-- ▾

Duration --Select-- ▾

Printed Study Material Language *

Select mode of payment first

Save

Now you can see the Admission Form open as "Section-1".

Then Click on the "Save" Button

Fill the Admission Form as required

Section-I

Form Number: 1745670586

Title Name

Name of the applicant as it appears in the passport

Proof of Identity

Date of birth

Gender * Male Female Transgender

Mother Tongue

Age (in years)

Marital Status * Single Married

Course & Learning Modes *
Course Mode
Learning Mode

Mode of Payment & Duration *
Mode
Duration

Printed Study Material Language *
 English

Please wait...

solarex.mkcl.org says

MANJARUL HAQUE's section1 data saved successfully. Do you wish to edit section-2

Now you can see the data saved successfully.

Click on "Ok" Button

Section-I | Section-II | Photo/Sign Upload

Now after submitting section-1, section-2 is visible

Address for Correspondence

House No/Building No *

Suburb City * Pin Code *

State * District * Taluka *

Contact Details

Mobile (Self) +91 *

Mobile (Other) +91 Select Mobile belongs to

Phone(Residence)+91 Area Code Number Email

Other Information

Qualification *

Fill the Admission Form as required

State * District * Taluka *

Contact Details

Mobile (Self) +91 *

Mobile (Other) +91

Phone(Residence)+91 Area Code Number Email

Other Information

Qualification *

Type of Learner *

Physically Challenged No Yes

Fill the Admission Form as required

Then Click on the "Save Section 2" Button

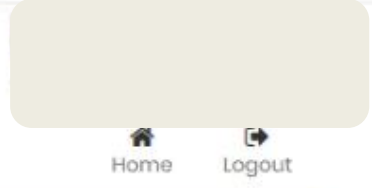
Mobile (Self) +91 79
Mobile (Other) +91 62
Phone(Residence)+91 A
njarulkyp12@gme

solarex.mkcl.org says
MANJARUL HAQUE's section2 data saved successfully
OK

Now you can see the data saved successfully.

Click on the "Ok" Button

Save Section 2 Please wait...



Section-I | Section-II | **Photo/Sign Upload**

Photo/Sign Upload *
[Upload Photo](#) [Upload Sign](#)

Photo
Learner Photo

Sign
Sign Path

Upload the Photo and signature of the Candidate



- LEARNER
- ANALYTICAL REPORTS
- Learner Management
- Analytical Reports
- Learner Reports
- Analytical Reports Dashboard
- Convert to Admission
- Learner Allotment
- Name Correction Request

Click on "Admission" Tab

Then Click on "Learner Management"

Fresh Admission

Add New

List

Edit

Delete

Upload photo/
sign/form

Drop-Out Marking

Data change
request by learner
(ERA)

SHA Learner
Confirmation

Uploading new
admissions using
Excel

Name Change
Request

One time validity
extension

Edit Section II and
Activation Code

Click on "Payment
of Course Fee"

Payment

My advance
payment account
(e-wallet)

Payment of Course
Fee

Print Fee Receipt

Examination

Fresh Admission

Add New

List

Edit

Delete

Upload photo/
sign/form

Drop-Out Marking

Data change
request by learner
(ERA)

SHA Learner
Confirmation

Uploading new
admissions using
Excel

Name Change
Request

One time validity
extension

Edit Section II and
Activation Code

Then Click on
"List"

Payment

My advance
payment account
(e-wallet)

Payment of Course
Fee

Print Fee Receipt

Examination

Course :

Batch :

Select Course
and Batch

Course : DEEP Data Mastery Basics (60 hours) Batch : April 2025 Showing : 1- 2/2

Copy CSV Excel PDF Print

Here you can see the details of learners who have taken admission.

Search: [] First Previous 1 Next Last

Sr. No	Form Number	Learner Code	Name on Certificate	Contact Details	Sign Uploaded	Receipt Code	Payment Mode and Status	ERA Transfer Status	ERA Blocking
--------	-------------	--------------	---------------------	-----------------	---------------	--------------	-------------------------	---------------------	--------------

1						Receipt Enter	Regular with single instalment 1st Installment Confirmed	Transferred Send to MKCL ERA-LearniCo	Block Unblock
2						Receipt Enter	Regular with single instalment 1st Installment Confirmed	Transferred Send to MKCL ERA-LearniCo	Block Unblock

Thank You!